



XIth SWG Meeting

Boban Ilik, SWG General Secretary

29th October 2008



Topics for discussion and decision



1. Information- Conclusions of the Ministers` Meeting 2008 in Montenegro – tasks and obligation for SWG
2. Amount for annual membership fee and payment procedures
3. Seat and placement of SWG Secretariat
4. Statues with Mandate of the SWG General Secretary
5. Timeframe and procedure for preparation of a internal SWG procedures and functioning of the SWG and its executive bodies as an international organization
6. SWG activities foreseen with the OP for 2008

1. Ministers` Meeting 2008

Conclusions:

- Statute amendments- accepted
- Financing of the SWG - Membership fee - proposal
- Registration of SWG as legal entity (Agreement on the Status until the end of the year 2008)
- Rule book for functioning of the SWG and its executive bodies – to be prepared
- Next SWG Presidency (MNE) – agreed
- Next Annual Ministerial Meeting and APF (B&H)- agreed





2. Amount for annual membership fee and payment procedures

Basis- Ministers` Declaration 2007 and Conclusions of the Ministers` Meeting 2008

We the signatories, hereby affirm our overall political, financial and technical support for the activities in order to ensure the sustainability of the RRD SWG

The SWG members, i.e. represented institutions overtake the responsibility for financing the SWG and its executive bodies and the activities connected with the realization of plans. Therefore, we authorize the Standing Working Group to determine an amount for annual membership fee, whose realizations starts in the year of 2009. We also authorize the SWG to prepare a Rule book for functioning of the SWG and its executive bodies.





2. Amount for annual membership fee and payment procedures

Estimated SWG Annual Budget

- Amount for setting-up of SWG Office+ Operational costs + amount for execution of basic SWG activities = app. **327.000 €**
- Operational costs (office, staff, running costs) + SWG basic activities = **260.000 €**
- Membership fee / Member = **20.000 €**





2. Amount for annual membership fee and payment procedures

Membership fee for:

- Financial sustainability of SWG and independent/impartial functioning of the SWG-its organs and bodies
- Operational costs of the SWG (staff, utilities, variable costs);
- Organization and execution of SWG meetings (complete costs for participation of SWG delegates);
- Execution of pilot SWG activities (events, pilot projects, trainings etc.);





3. Seat and placement of the SWG Secretariat



We authorize the RRD SWG members, to undertake all relevant steps to prepare Statute, Strategy, Action Plan and all other necessary documents for their respective institutions, to institutionalize the RRD SWG.

Based on the Ministers' Declaration from 2007 and the proposed statutory changes, SWG's new Statute has been accepted. We ask the SWG Secretariat to register the SWG as a legal entity as soon as possible (Agreement on the Status until the end of the year 2008).

SWG

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3. Seat and placement of the SWG Secretariat



- Two nominations of the host country of the SWG Secretariat: Macedonia and Montenegro
- Secretariat (Seat of SWG)- operational, administrative, coordinative and organizational body of SWG
- The country hosting the Secretariat and the General Secretary have to provide means for its` adequate operation (office)



3. Seat and placement of the SWG Secretariat



- Statues Agreement (Rotating Presidency Country and Hosting country of the SWG Secretariat) by the end of 2008
- Ratification in the Parliament in the hosting country
- Rule Book of the SWG (treasurer, Assembly, President, Secretariat, General Secretary) roles and responsibilities – to be prepared



4. Mandate of the SWG General Secretary



- According to the “previous” SWG Statute the mandate is expiring in July 2009;
- New Mandate should start with the new Statutory changes of the SWG



5. Multi-annual planning of the SWG activities



- Planning of SWG activities for 2009;
- Multi-annual strategic planning of SWG
- Preparation of SWG Strategic Documents

November 30- December 3, 2008 in
Durrës, Albania



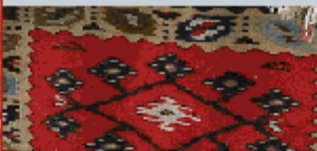
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